



# IRDC BY-LAWS

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Revised 05/2021

Deletions are highlighted thus. ~~This is a deletion.~~

Additions are highlighted thus. This is an addition.

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# ARTICLE I: NAME, PURPOSE AND EMBLEM

## Section 1. Name

The name of this club shall be the **INTERNATIONAL RACE DRIVERS CLUB, INC.** A NON-PROFIT ORGANIZATION Incorporated in the State of Washington. Hereinafter referred to as **IRDC** or the Club.

## Section 2. Purpose

To stage and regulate competition events and exhibitions for sports/performance cars; To encourage and provide instruction in the interest of careful and skillful driving; and to encourage the preservation and Enjoyment of sports/performance cars.

## Section 3. Emblem

The Club emblem shall be as shown: White background displaying a steering wheel divided into 3 parts, checkered, red and blue. Black writing.

## Section 4. Affiliation

IRDC is a nonprofit club and is a member of the International Conference of Sports Car Clubs, hereinafter referred to as ICSCC or Conference. ICSCC is the sanctioning body for all IRDC competition events.

# ARTICLE II: MEMBERSHIP AND DUES

## Section 1. Membership Qualification

- (a) Any individual interested in motor sports is eligible for membership.
- (b) No applicant may be turned down for membership by reason of race, color, sex, age or disability. Upon being accepted into membership, each member will receive a membership card.

## Section 2. Application for Membership

- (a) All applicants for membership in the International Race Drivers Club shall fill out a membership application form. The form and fee will be forwarded to the Membership chairman who will then forward the fees to the Treasurer.
- (b) Types of Members
  - a. Driver: A member who is racing, holding a current license or permit (novice holder) issued by ICSCC. Or, a member who has held a license or permit but whose license has expired within the last calendar year.
  - b. General: A club participant other than driver.
  - c. Worker: Volunteers filling positions such as turn or pit marshal, safety crew, registration, communicator, or any other position in support of IRDC activities.

### Section 3. Annual Dues

Dues are due for the calendar year. Any dues received after October 1<sup>st</sup> shall be applied to the following calendar year. Dues are due and payable January 1<sup>st</sup>. Members in good standing the previous calendar year but who have not renewed their membership by January 1<sup>st</sup> are still considered members in good standing until March 1<sup>st</sup>. The amount of dues will be reviewed annually at the August Board of Directors' Meeting and recommendations for any changes are to be presented at the regularly scheduled September General Meeting. Approval of any changes in dues must be voted by a 2/3 majority of members present at the September General Membership Meeting.

### Section 4. Expulsion

Any member may be expelled for infraction of Club rules or such causes contrary to the best interest of the Club. A motion to expel may be submitted by any member and must be submitted in writing to the Board of Directors 30 days prior to a General Membership Meeting. The Board of Directors shall facilitate the notification to the member in question. Before any actions is taken, the members shall have an opportunity to submit in writing and/or in person to the Board of Directors, his/her position, within 30 days, on any charge of which he/she shall be notified. A 2/3 majority of the members present at a Scheduled General Membership Meeting is required to expel a member.

### Section 5. Voting Privileges

- (a) Each active member shall have one vote on all Club issues presented before General Membership.
- (b) The ICSCC Rules Changes may be voted on only by Driver Members as defined by Conference Policy & Procedures Manual (P&PM) and Competition Regulations.

## ARTICLE III: GENERAL MEMBERSHIP MEETINGS

The Club schedules one General Membership meeting in person or virtual meeting or a combination of both each month.

## ARTICLE IV: BOARD OF DIRECTORS

### Section 1. Members

Members of the Board of Directors will consist of the current Club President, Vice President, Secretary, Treasurer, immediate Past President and 4 Directors. In addition, Honorary Board members as approved by the Board of Directors will serve a 2-year term consistent with the 4 directors.

### Section 2. Powers

Subject at all times to these by-laws the Board of Directors shall have the power to make, amend and enforce the rules regulating the operation and administration of the Club; to appoint such committees as it may deem advisable and by resolution define the authority of said committee and delegate thereto such authority as the Board may deem advisable, but such delegation shall not operate to relieve the Board of Directors, or any individual Director, or any responsibility imposed upon it by these by-laws; to make and enter such contracts as in its judgment and discretion may deem for the best interest of the Club. Actions of the Board of Directors or Club officers, other than those specifically defined by the by-laws, shall be subject to revision by a majority vote of the membership present at a regularly scheduled meeting.

### Section 3. Limitation of Powers

The Board of Directors shall not have the power to obligate the Club beyond its own term without prior approval of the membership (see Article IV, Section 4).

### Section 4. Terms of Directors

The 4 Directors shall be elected for a 2-year term, as hereinafter provided, with the term of 2 Directors expiring each year.

### Section 5. Vacancies

In the Event of a vacancy in the Board of Directors, a Director shall be elected by the membership to fill the unexpired term. [The President will announce a committee to nominate an individual to fill the vacancy.](#)

### Section 6. Eligibility of Director

- (a) All Directors shall have been members in good standing for at least one year immediately prior to nomination.
- (b) The nominee must be a current member at time of election.
- (c) No member may hold more than one position on the Board of Directors at any one time.
- (d) One Director must hold a current active ICSCC Senior license.
- (e) One Director must be a current active worker member of IRDC.
- (f) Two Directors shall be elected "at large" from the membership.

### Section 7. Meetings of the Directors

- (a) [The Board of Directors shall schedule an in person or virtual meeting at least once each month.](#)  
Meeting shall be held at the call of the Chairperson or any three members of the Board at such a place as designated by the person or persons calling the meeting
- (b) Five Board members shall constitute a quorum at any meeting. A majority of those present voting for or against any proposition shall prevail except where otherwise specified in the by-laws. A report of any action taken shall be made to the membership

- (c) Board meetings are generally reserved for the Board of Directors to transact the business of the Club. Views, Observations and suggestions of Club members will be welcomed when appropriate and when time allows. The President shall indicate such times when member contributions will be accepted. At all times, debate is limited to members of the Board. Committee Chairpersons may be asked to present reports and provide advice. Attendance by committee heads is welcomed
- (d) ~~Members are encouraged to submit their ideas and views on specific issues in an email and to request time for oral presentation in advance of meetings.~~

## Section 8. Removal from Office

- (a) Any Director and/or officer may be removed from office at any time by a 2/3 majority vote of members in good standing present at the scheduled General Membership meeting called for the purpose. ~~Notification of the purpose of the meeting must occur in the prior newsletter be posted on IRDC social media/email at least 14 days prior to the meeting.~~
- (b) Any Director who fails to attend three (3) consecutive meetings of the Board and General Membership without previous notification may be removed from office.

# ARTICLE V: OFFICERS

## Section 1. Duties of the President.

The President shall preside at all meetings of the membership and of the Board of Directors. In the name of the Club, the President shall sign all written contracts and obligations of the Club; shall be ex-officio member of all committees of the Club; shall exercise general supervision over the business and affairs of the Club and at the Annual Awards Dinner of the membership, shall make a report relative to such business and affairs during the term of the presidency.

## Section 2. Duties of the Vice President.

In the absence, incapacity, relinquishment or inability of the President to perform the duties of office, or any thereof, the Vice President shall perform the duties of the President. In the event the Vice President is called upon to fill the office permanently, he/she will finish the President's term of office. Duties include scheduling the yearly banquet and assisting with social media.

## Section 3. Duties of the Secretary

The Secretary shall be responsible for keeping the minutes of all meetings; shall have custody of all the Club's records, other than financial records; shall maintain the official correspondence of the Club and do and perform all such other duties as may be required of the Secretary by the Board of Directors. In the event of absence, incapacity or inability to act, any other Officer or Director of the Club may perform these duties and if the Secretary is not present at any meeting of the Directors or of the Membership, a Secretary pro-tem

may be chosen to perform these duties. If both the President and the Vice President are absent from any meeting, the Secretary shall Preside.

## Section 4. Duties of the Treasurer

The Treasurer shall be responsible for collection and disbursement of all Club funds in accordance with the instructions of the Board of Directors. The Treasurer shall be responsible for the maintenance of the financial records of the Club, make a monthly, written Treasurer's report to the members, and make a detailed financial report for the previous year ~~with the help of the Finance Committee~~. The President at his discretion will appoint an entity to review the financial records twice yearly with the first audit in the month of January and the second audit at the President's discretion, for presentation to the General Members at the February General Meeting. In consultation with a Board-approved accountant the Treasurer shall prepare, file and pay any taxes owed. The treasurer will be responsible for the activities of the property committee.

## Section 5. Duties of the Contest Board Representative

The Contest Board Representative shall hold a current ICSCC Senior license and shall represent IRDC Conference drivers at meetings of the Conference Contest Board. The Contest Board Representative shall reside at any rule changes meetings and shall perform those duties as outlined in the Conference Policies and Procedures Manual and Competition Regulations. An alternate representative shall be appointed by the Board of Directors.

## Section 6. Duties of the Executive Board Representative

The ICSCC Executive Board Representative shall perform the duties of the office as described in the ICSCC Policy and Procedure Manual. The representative will take direction from the IRDC Board of Directors and General Membership regarding the Club position concerning ICSCC issues; shall represent IRDC at the Fall and Spring meetings of ICSCC and any special meetings; shall be authorized to make necessary ICSCC Board decisions on matters as they may arise and will report these to the IRDC Board and General Membership in a timely manner. An alternate Representative shall be appointed by the Board of Directors.

## Section 7. Terms of Office

The term of office for all elected officers herein described in Article VI shall be for one (1) calendar year. Installation shall be at the January General Membership Meeting.

# ARTICLE VI: ELECTIONS

## Section 1. Elections

Annually, during the month of November, there shall be election of the Club Officers, Directors, ICSCC Executive Board Representative and ICSCC Contest Board Representative.

## Section 2. Nominating Committee

~~At the direction of the Board of Directors a nominating committee shall be appointed by the President during the month of September, and nominations opened at the General Membership Meeting in September. The committee will be charged with providing a slate of candidates for each vacant position. It is recommended that no less than two (2) candidates for each vacant position be provided.~~

In the event there is only one candidate for each position the following sections 3, 4 and 5 will be declared null and void and a vote of acclamation will be held by the membership.

## Section 3. Nominations.

At the General Membership Meeting in October, the nominating committee shall present Their slate of candidates. Additional nominations may be from the floor with the permission of the candidate nominated. The candidates' names shall be published in the following [Minutes](#). Nominations will be closed in the November General Membership Meeting.

## Section 4. Voting.

The official ballot listing all nominees for office shall be ~~emailed to each member in good standing for their vote. A web-based voting site shall be utilized. This site shall include a secure log-in requiring the IRDC member's name for verification. The website announcement shall include an address for mail-in votes. The teller committee shall receive and tally all results~~ voted on at the General membership meeting in November. Any members attending the November meeting may cast their vote in person or a recognized proxy ballot.

## Section 5. Counting of ballots

Ballots received no later than November 22<sup>nd</sup> will be counted. The teller committee will be appointed by the President no later than the September General Meeting. The committee shall consist of not less than two (2) Club members in good standing, neither of whom shall be a candidate nor candidate's family member. Write-in candidates shall not be counted. The ballots shall be counted, verified and the results made known to the General Membership at the first meeting in December.

# ARTICLE VII: COMMITTEES

## Section 1. Race Committee

The Race Committee shall consist of, at a minimum, the Race Chairman, Course Marshall, Chief of Communications, Chief of Scoring, Registrar and Technical Inspector. The Race Committee shall be approved by the ~~Board of Directors~~ [Race Chairman](#) and shall be responsible for the conduct of each of the club's races.

## ~~Section 2. Finance Committee.~~

~~This Committee shall consist of not less than three (3) members to be appointed by the Board of Directors. It shall perform an annual review of the previous years' finances and report to the Board of Directors at the January Board meeting. The members of this committee shall be available to assist and advise the Treasurer on all financial matters.~~

## Section 2. Property Committee

Composed of the Equipment manager and Radio Specialist . There will be a property committee chaired by the [President](#). It will be their responsibility to inventory all IRDC property annually and records kept of all property. It will be their responsibility to insure that outgoing and incoming officers sign property transfer lists. This includes but is not limited to [vehicles, track equipment](#), radios, computers, copiers, office equipment etc.

## Section 3. Special Committees.

The President and/or the Board of Directors may appoint any additional special committee that they deem necessary.

# ARTICLE VIII: APPOINTED POSITIONS

## Section 1. Appointments

All positions in Article VIII may be approved by the Board of Directors to serve for one (1) calendar year. These appointees may be removed by the President and/or the Board of Directors.

## Section 2. Race Chairman

(a) The Race Chairman shall be totally responsible for all aspects concerning the organization of an event. The Race Chairman has the right to disqualify any driver who, in his/her opinion is endangering himself/herself and other competitors either by insufficient skill in controlling his/her car and/or using poor judgment. (ICSCC Comp Reg. 405)

(b) The Race Chair shall meet with the Race Steward and Race Control/Base Comm. on the first morning of a race weekend.

## Section 3. [Media Chairman](#). ~~Public Relations Director~~

The [Media Chairman](#). ~~Public Relations Director~~ shall be responsible for handling all public relations functions of the Club. The [Media Chairman](#). ~~Public Relations Director~~ shall submit IRDC race announcements to the various media (i.e. newspapers, television, radio, [on line media sources](#)) in a professional manner. Also



responsible for the publication of a monthly IRDC Newsletter (see Article X) A copy of any submission shall be forwarded to the President no later than three (3) days prior to the event.

## Section 4. Membership Chairman

The Membership Chairman shall be responsible for all matters concerned with new membership applicants and membership renewal.

## ~~Section 5. Newsletter Editor~~

~~The Newsletter Editor shall be responsible for the publication of the monthly IRDC Newsletter (see Article X)~~

## Section 6. Chief Driving Instructor

The Chief Driving Instructor shall be responsible for the organization and conduct of all IRDC Driving Schools.

## Section 7. Race Registrar

Drivers School registrar and Race registrar are combined into Race registrar. The Race Registrar shall have the responsibility for registration of all driving school students and the management of all race registration including racers, crew, workers and officials. The Race Registrar shall also be responsible for other duties as defined in the ICSCC Policies and Procedures Manual and Competition Regulations, collection of fees/tuition and distribution of certificates to those who successfully completed the school as required in the ICSCC Policy & Procedures Manual. In all cases moneys collected shall be submitted to the Treasurer in a timely manner. All funds must be remitted to the Treasurer no later than 10 days after the completion of any school and all registration application to the Membership Chairman.

## Section 8 Awards and Merchandise Chairperson

- (a) The Awards Chairperson shall be responsible for all awards purchased by the Club (i.e. trophies, service awards, dash plaques, special awards).
- (b) The Merchandise Chairperson shall be responsible for purchase and marketing all Club merchandise and shall be the singular merchandising point of contact for all Club items (i.e. name tags, decals, patches, etc.) Such purchases must be pre-approved in accordance with Article XII. All money collected shall be sent to the Treasurer in a timely fashion. All funds must be submitted no later than 10 days after the completion of any event (exclusive of "seed money" of approximately \$100.00). An annual report is to be submitted to the January Board of Directors meeting itemizing inventory, sales and income for the previous calendar year.

## Section 9. Radio/Communication Specialist

- (a) This person shall be responsible for all IRDC race communications equipment. This shall include keeping the equipment in good working order and in place at the track for all IRDC events.
- (b) The contact person for the rental equipment shall be the Radio/Communication Specialist.

## Section 10. Course Marshal

- (a) The Course Marshall shall be responsible for the final preparation and [track equipment used during the course of a race event.](#) (ICSCC Comp Regs 408)
- (b) [The Course Marshal shall report directly to the Race Chair and shall meet with the Race Chair, Race Control and Equipment Manager on the first morning of a race event. He/she shall work directly with the Race Chair, Equipment Manager, Race Control, Safety Chief, Flags Chief, Chief tech inspector, Pit Marshal, Pre-Grid personnel, The Radio/Communications Specialist and the Pace car driver concerning required equipment in their charge during an event.](#)

## Section 11. Race Control

Race Control/Base Comm. shall meet with the Race Steward on the first morning of a race weekend. (ICSCC 418) Race Control is the central clearing house for information on what is going on around the course. He/she keeps the Race Chairman and Race Steward informed of events transpiring on the course. He/she keeps the turn workers (and safety crews) informed of pertinent information, and also relays Race Chairman and Race Steward instructions. (ROD)

## Section 12. Pit Marshal

The pit marshal shall be responsible only to the Race Chairman and shall see to the enforcement of the rules of the pits as outlined in ICSCC Comp Regs. Section 16. (ICSCC 411)

## Section 13. Pre-Grid Personnel

Pre-grid personnel shall be responsible for ensuring cars are in their proper positions prior to entering the course and also making sure drivers are properly equipped (complete driving suit, gloves, helmet fastened, eye protection, etc.) before course entry for practice, qualifying and racing. (ICSCC 415)

## Section 14. Chief Technical Inspector

Chief Technical Inspector. The Chief Technical Inspector, with his/her assistants, shall be responsible for checking the mechanical state of automobiles, both in regard to compliance with these regulations and in the interest of safety. In particular, he/she shall:

- (a) Inspect and certify that all competing automobiles comply with safety regulations before going on the track for participation as defined in Section 701.
- (b) Conduct inspections of automobiles at the request of the Race Steward.
- (c) Report to the Race Steward (only) any automobiles which he/she finds do not conform with the requirements of Competition Regulations. Cars that suffer significant damage will have it noted in their logbook by the Chief of Tech or his/her assistant. Cars that have both SCCA and ICSCC log books will have that information listed in their ICSCC log book. Both log books will be presented at Tech.(ICSCC Comp Regs 406)

## Section 15. Driver Services

Driver services is responsible for copying and displaying time sheets, noise level reports, and providing a Lost and Found area for items lost on the track or in the pits.

## Section 16. Gate Keeper

The gate keeper is responsible for getting waiver signatures for each person entering the track and dispensing arm bands to provide proof that a waiver has been signed. It is the responsibility of the Race Chairman to assure a gate keeper is in place while the gate is open.

## Section 17. Food Czar ~~Event Banquet Coordinator~~

The Event Banquet Coordinator is responsible for worker meals and refreshments during the event and for the mid-event driver/worker social.

- (a) The Food Czar will get input from the Race Registrar and Chief of Flags (for volunteer count) to establish meal count. Lunch meals for all Turn Marshalls, Safety Crew, Race Officials and volunteers shall be provided. [Except for paid positions.](#)
- (a) (b) There shall be ample water and ice supplied to all Marshals during the event.
- (b) There shall be social beverages provided for the mid-event social gathering and for the post-event gathering of Marshals.
- (c) The IRDC Treasurer shall reimburse the Food Czar for all expenses including the current IRS rate for mileage on his/her personal vehicle.

## Section 18. Safety Chief / Crew

The Race Chair shall provide a Safety Chief and Safety Crew. These Emergency Response crews consist of people trained in firefighting, vehicle extraction, medical and towing disciplines. They work in conjunction with the turn crews and, in some instances (after the track incident is made safe), assume primary responsibility due to their specialized knowledge. (ICSCC new 419)

## Section 19. Pace car personnel

IRDC shall provide a pace car, driver and observer at all times when cars are on the track for a scheduled race. The pace car shall be provided with a communications radio. Personnel should be trained. (ICSCC 417)

## Section 20. Website Editor

The duty of the Website Editor is to maintain the website as needed by the President and Board of Directors. When necessary, the Website Editor will install, update or change the website as stated in contract.

## Section 22. Equipment Manager

The equipment manager will be responsible for all aspects concerning vehicles and track equipment owned by IRDC for use in a race event.

- (a) The Equipment Manager shall report directly to the Treasurer and shall meet with the Race Chair, Course Marshal and Race control on the first morning of a race event. He/she shall work directly with the Race Chair, Course marshal, Race Control, Safety Chief, Flags Chief, Chief Tech Inspector, Pit Marshal, Pre-Grid personnel, the Radio /Communication Specialist and the Pace Car Driver concerning required equipment in their charge during a race event.
- (b) Prior to an IRDC race event at the Ridge Motorsports Park or Vehicle Rental, the Equipment Manager shall purchase a (3 consecutive day) Trip permit for Safety 2 and the Equipment Truck, ensure adequate vehicle insurance is acquired, a valid vehicle emissions test is performed when required and every 2 years ensure a US Department of Transportation (USDOT) registration form MCS-150 for the Ford F700 Equipment Truck is submitted.
- (c) Prior to release of rental vehicles and track equipment, the Equipment Manager shall coordinate with the rental parties and perform a vehicle safety inspection. Each Vehicle inspection form shall be signed and dated.
- (d) The Equipment Manager shall be responsible for inventory, purchase and repair of all Club equipment and shall submit all receipts to the Treasurer no later than 30 days after purchase or repair. Such purchases or repairs must be pre-approved in accordance with Article XII (Treasure). All funding requests must be submitted prior to purchase of the equipment (exclusive of "seed money" of approximately \$300.00)
- (e) The IRDC Treasurer shall reimburse the Equipment Manager for all expenses including the current IRS rate for mileage on his or her personal vehicle in the performance of his/her duties.
- (f) The Equipment Manager shall maintain and edit as appropriate the following forms for use in the performance of his/her duties. Corrections or changes shall be submitted to the Treasurer prior to use.
  - 1) IRDC Equipment Inventory
  - 2) IRDC Equipment Information
  - 3) IRDC Vehicle Rental Agreement
  - 4) IRDC Equipment Rental Price List
  - 5) IRDC Vehicle Safety Inspection
  - 6) IRDC Safety 1 and 3 Equipment List
  - 7) IRDC Course Equipment Disbursement (Pacific Raceways)
  - 8) IRDC Course Equipment Disbursement (The Ridge Motorsports Park)
- (g) An annual review of all forms shall be submitted to the Treasurer (with changes) prior to the January Board of directors meeting for the next calendar year deemed by the Board.
- (h) An annual report itemizing inventory, purchases and condition of all vehicles and equipment shall be submitted to the Treasurer prior to the January Board of Directors meeting for the next calendar year or deemed by the Board.

## ARTICLE IX: DECLARATION OF INTENT: CONFLICT OF INTEREST

### Section 1

A candidate for elective or appointive office within IRDC shall be required to submit a declaration of intent regarding the following:

(a) That the candidate does not intend to seek or accept any position, elective or appointive in any other group or organization which promotes or organizes sports car races thereby avoiding any conflicts with the best interests of IRDC without the express permission of the Board of Directors.

(b) The candidate shall not engage in any activity which may be construed as self-dealing while holding any position, elective or appointive within IRDC. Self-dealing is defined as entering into a gainful relationship with IRDC. Any self-dealing relationship that currently exists or those that come forward in the future must be approved by the Board of Directors.

(c) That the candidate acknowledges any violation of the declaration of intent may be deemed just cause for removal from the position occupied, subject to review by the Board of Directors.

## ~~ARTICLE X: NEWSLETTER~~

~~IRDC shall have a newsletter for the purpose of informing the membership and interested parties of Club activities, elections, special events, articles of interest, etc. To the greatest extent possible, the newsletter shall be published monthly. The IRDC Newsletter shall be the official publication of the Club.~~

## ARTICLE X: METHOD OF CHANGING BY-LAWS

### Section 1

These by-laws may be changed by amendments at any regular scheduled meeting of the Club. [Online](#) notice is required prior to the meeting where the changes are to be considered. Notice may be given by Club [minutes, Facebook page or email](#) notice. Changes to by-laws require consideration at two (2) consecutive general membership meetings prior to a vote being taken. A 2/3 vote of the members present at the Second meeting is required to change the by-laws.

### Section 2

In the event of any emergency, the by-laws may be suspended for a One (1) meeting duration by a 3/4 majority vote of those members present.

## ARTICLE XI: PARLIAMENTARY AUTHORITY

*Robert's Rules of Order* shall apply on all questions, procedures and parliamentary law not specified within these by-laws.

## ARTICLE XIII: RIGHT OF OBLIGATION

Any member must have the approval of the Board of Directors to obligate the Club. Any member who obligates the Club without approval must bear the responsibility for that action.

## ARTICLE XIV: DISSOLUTION

### Section 1

IRDC, as a Washington Corporation shall be dissolved in accordance with the Washington State Corporation laws.

### Section 2

Upon the dissolution of the Corporation, all funds remaining after the payment of all liabilities and obligations of the Corporation, costs of liquidation and dissolution shall be donated to a charity to be voted on by the Board of Directors.

## ARTICLE XV: AWARDS

The president of the club shall form an awards committee to solicit potential awardees and review the candidates for their eligibility and worthiness. This committee shall choose the winners of each trophy, though not every trophy need be awarded each year. The list of final candidates is to be provided to the Chairperson of the Awards Committee for purchase and engraving.

### Section 1. Perpetual Trophies

Perpetual trophies will be presented at the Annual Banquet. These will be retained by the recipients until the next year's banquet. To replace the perpetual award, a permanent plaque will be provided.

(a) There will be six (6) perpetual trophies:

1. The Phillip's Cup
2. IRDC Crew of The Year
3. IRDC Driver(s) of The Year
4. Worker of The Year & Communicator of the Year (one trophy)
5. The Robert "Bob" McDaniel Sportsmanship Award
6. Chateau Bonzo Award

(b) There will be two (2) annual, permanent trophies

1. Novice of the Year
2. IRDC Lifetime Achievement

Description of awards, selection criteria and process is found in Appendix A.

## Section 2. Service Awards

Suitable recognition may be given to officers, chairpersons, committee heads, etc. at the Annual Banquet for service to the Club for the previous year. The President of the Club solicits names from each of the various specialties, committee chairpersons and special committees, as well as fellow Board of Directors and officers for service awards. A list of previous awards should be available. The type of service award is discretionary.

# APPENDIX A

## PHILLIP'S CUP

1. **Selection Procedure**
  - a. Previous year's recipient solicits nominations in October, November and December's Newsletter and General Membership Meetings.
  - b. Consultation with other recipients is appropriate but not required.
  - c. The final decision rests with current trophy holder. Upon final selection, current holder is to arrange for engraving of perpetual trophy with the new recipient's name and year. Billing is to be sent to the treasurer.
2. **Criteria for selection:**
  - a. The candidate's contribution to the current year.
  - b. Participation in a variety of Club activities.
  - c. Loyalty and dedication to IRDC.

## IRDC CREW OF THE YEAR

1. **Selection Procedure**
  - a. Previous year's recipient solicits nominations in October, November and December's Newsletter and General Meetings.
  - b. Consultation with other recipients is appropriate but not required. The final decision is his/hers/theirs. Upon final selection, the previous year's recipients arrange for engraving the names of the new recipients and the year of the award. Billing to be sent to the treasurer.
2. **Criteria:**
  - a. The candidates' contributions during the current year
  - b. Participation in a variety of Club Activities
  - c. Loyalty and dedication to IRDC
3. **Eligibility:** Active crew members from IRDC members

## IRDC DRIVER(S) OF THE YEAR

1. **Selection Procedure**
  - a. Nominations for candidates will be accepted by the Board of Directors at the end of the current year. Ballots will be provided in the November and December newsletter.
  - b. Each member of IRDC in good standing will be entitled to vote.

- c. The ballots will be tallied and the decision will be made by the Board of Directors in
  - d. Executive Session.
  - e. This award can be granted to one or more racers, open wheel and/or closed wheel drivers.
2. **Criteria:**
- a. Overall driving ability
  - b. Finishing place in Conference championship races
  - c. Contribution to IRDC and racing in the Northwest while participating in Conference races
3. **Eligibility:** Licensed ICSCC driver for the entire race year. Member in good standing in IRDC

## **IRDC LIFETIME ACHIEVEMENT AWARD**

This is a very special award that includes a lifetime membership in IRDC and a lifetime “pit pass” to all IRDC races. Several candidates may be selected for this award in any given year, but an individual can only win the award once in his/her lifetime. Awardees shall submit membership applications each year to stay on the membership list.

1. **Selection Procedure:**

- a. The President of IRDC will solicit nominations in the October, November and December Newsletters, as well as, at the General Membership Meetings.
  - b. Each nomination will include a written reason for nomination and a “biography” of the candidate’s involvement with IRDC and racing.
  - c. The final decision for this award will be made by the President of IRDC.
  - d. Consultation with previous recipients and or members of the Board of Directors is appropriate but not required.
  - e. The President will arrange for the creation and engraving of each permanent award.
  - f. All billing will be sent to the treasurer.
2. **Criteria:** Extraordinary efforts in promoting IRDC, ICSCC and racing in the Northwest.
3. **Eligibility:** Any member or previous member of IRDC

## **CHATEAU BONZO AWARD**

1. **Selection Procedure:**

- a. Any IRDC member can suggest candidates for this “Calamity Jane/John Award” to the Board of Directors
  - b. Board of Directors makes the final decision.
2. **Criteria:** Best job of shooting him/herself in the foot
3. **Eligibility:** Any member of IRDC.

## **IRDC NOVICE DRIVER OF THE YEAR**

1. **Section Procedure:**



- a. Nomination for candidates comes from the ICSCC License Director.
  - b. Selection to be made by the IRDC Awards Committee.
2. **Criteria (suggested):**
- a. Progress in driving skill
  - b. Contribution to IRDC as an active participant

## **IRDC WORKER OF THE YEAR / IRDC COMMUNICATOR OF THE YEAR**

1. **Selection Procedure:**

- a. The Executive Board will seek nominations and recommendations from all members of IRDC for the purpose making the above two awards.

## **ROBERT “BOB” MCDANIEL SPORTSMANSHIP AWARD**

This award honors those individuals who, because of their own selfless generosity have enriched the racing experience of a less experienced or less fortunate racer.

1. **Criteria:**
  - a. Candidate’s contributions during current year individuals who have acted as enablers and mentors, creating opportunities for those with strong desire but modest means to realize their dreams of driving a racecar in wheel-to-wheel competition
  - b. Loyalty and dedication to IRDC
2. **Eligibility:** Any member of IRDC

## **FRANK MANLEY AWARD**

1. **Selection:**
  - a. Recipient is chosen by Officers and Board of Directors of IRDC.
  - b. This award may not be given every year.
2. **Criteria:**
  - a. Efforts in race support that have impacted the performance of IRDC racing events
  - b. Work in any or all of the following: timing and scoring, driver services, awards, tech inspection, race communications, merchandise sales.
3. **Eligibility:** Any IRDC member